<u>**FINANCE & INSURANCE COMMITTEE MEETING**</u>
<u>**Monday, May 22, 2006**</u>

Members present: Chairman Andrew Smith, Supervisors, John R Young, John Hoffman, Franklin Greb and Ted Cushing.

Others present: Robert Bruso, County Clerk; Jennie Huber, Treasurer; Lynn Grube, ITS Director; Margie Sorenson, Finance Director, Bob Maass, Highway Department and Mary Bartelt, Committee Secretary.

Brian Desmond, Assistant Corporation Counsel and Supervisor David O'Melia.

1. CALL TO ORDER

Chairman Smith called the meeting to order at 9:00 a.m. in Committee Room #2 of the Oneida County Courthouse. He noted that the meeting notice had been properly posted and mailed in accordance with the Wisconsin Open Meeting Law.

2. APPROVE AMENDED AGENDA

MOTION: (Ted Cushinig/Frank Greb) to approve the May 22, 2006 amended agenda. All "aye" on voice vote. Motion carries.

3. APPROVE MINUTES OF PREVIOUS MEETING (S)

MOTION: (John Hoffman/John Young) to approve the minutes of the May 8 and May 16, 2006 committee meeting (s). All "aye" on voice vote. Motion carries.

4. Discuss/Act – Request for Outside Legal Counsel for the Board of Adjustment

MOTION: (Frank Greb/Ted Cushing) to approve the request for Outside Legal Counsel for the Board of Adjustment. All "aye" on voice vote. Motion carries.

5. Review/Act – Fund Balance Reports – Highway Department – End of Year 2005 report and March 2006 report

Mr. Maass explained to the committee the Special Revenue Fund balances, which included the Administration Fund with seven cents left, the County Bridge Aid Fund with a balance of $87,378.34, County General Maintenance, a balance of forty-six cents, County Road Construction, a balance of seventy-seven cents, STP, CTH "J", a balance of $349,301.34, Chip Funds, CTH "G", a balance of $65,000.00 and Chip-D-Funds, CTH "G" a balance of $85,000.00.

Committee does not have the correct fund balance worksheets. Therefore, Mr. Maass will bring back at a later Finance and Insurance Committee meeting.

Mr. Maass explained to the committee the Highway revenues for a grand total of $599,008.23. Mr. Maass also reviewed with the committee the special revenue fund for a total of $2,489,582.86. Mr. Maass also discussed the funds available for a total of $325,025.76.

Mr. Maass informed the committee that road construction is up 20% a mile. Fuel and bituminous oil has gone up.

Mr. Maass gave a brief update regarding the County D Bridge. Because of the Federal Energy Regulatory Commission were not happy with the original design that the County had for the bridge so therefore a redesign is being done. The bridge will be built next summer. The bridge on the Willow Flowage will not be built this summer because the bids came in so high that it was rejected. The bridge in Minocqua at Mid Lake will be built this summer.

Mr. John Hoffman asks about the town agreements. Mr. Maass stated that all the townships that the Highway department will snow plow for are in accept the Town of Piehl. The towns of Enterprise, Schoepke and Woodboro have all signed agreements for snow plowing, etc. with the Oneida County Highway department. This will bring in approximately $175,000.00 in gas tax money.

6. Discuss/Act – Endorse – Purchase Resolution for Handicapped Voting Equipment

MOTION: (Ted Cushiing/Frank Greb) to approve the resolution for Help America Vote Act - Handicapped Voting Equipment and forward on to the Full County Board for review and final approval. All "aye" on voice vote. Motion carries. Committee signs resolution.

7. Discuss/Act – Endorse – Resolution for Sales Tax Audit

MOTION: (John Hoffman/Ted Cushing) to approve the resolution for Sales Tax Audit and forward on to the Full County Board for review and final approval. All "aye" on voice vote. Motion carries. Committee signs resolution.

8. REVIEW/ACT - VOUCHERS, REPORTS, PURCHASE ORDERS:

COUNTY CLERK

Bruso presented bills and vouchers for committee approval.

MOTION: (Frank Greb/Ted Cushing) to approve payment for County Clerk bills as presented. All "aye" on voice vote. Motion carries.

Update – Good News from the State Office of the Commissioner of Insurance

Mr. Bruso updated the committee that there will be an overall rate reduction of approximately 8% for local government property insurance. This will take effect on July 1, 2006. This fiscal impact of the above changes is expected to reduce the overall Fund premium for the building and contents line by 14.5%

Discuss/Act – "Heads of Local Government Round Table"

Mr. Bruso explained to the committee that a from Sheboygan County was sent to State Senators Glenn Grothman, Joseph Leibham and State Representatives Steve Kestell, Dan LeMahieu and Terry Ban Akkeren regarding opportunities for greater intergovernmental cooperation. Mr. Bruso suggests that maybe Oneida County establish a Heads of Local Government Round Table and meet quarterly to discuss mutual issues and concerns, and explore opportunities for greater intergovernmental cooperation.

Committee suggest that this item be put on the next scheduled Finance & Insurance Committee meeting on Monday, June 12, 2006.

TREASURER

Huber presented bills and vouchers for committee approval.

MOTION: (Ted Cushing/John Young) to approve payment for Treasurer's bills as presented. All "aye" on voice vote. Motion carries.

Discuss/Act – Treasurer's Monthly Report for April 2006

MOTION: (Frank Greb/John Young) to accept the Treasurer's Monthly Report for April 2006. All "aye" on voice vote. Motion carries.

Discuss 3-year History of Uncollected Personal Property

Discussion Only – Each year at the end of January collections with the Towns, they can charge back personal property taxes, which they did not collect the year before. This year ten of the Towns did charge back to Oneida County and all the other districts, the schools, Nicolet College, the State there uncollected 2004 taxes. The towns charged back to Oneida County $3,136.00 and charged back to the State $255.00. Not all towns do this.

More discussion took place.

Ms. Huber thought it be very interesting for the committee to see year after year who does not pay their personal property taxes. There isn't really an enforcement to collect these taxes, but the Towns should really be doing this.

INFORMATION TECHNOLOGY SERVICES

Grube presented bills and vouchers for committee approval.

MOTION: (Ted Cushing/Frank Greb) to approve payment for Information Technology Services bills as presented. All" aye" on voice vote. Motion carries.

FINANCE

Sorenson presented bills and vouchers for committee approval.

MOTION: (Frank Greb/Ted Cushing) to approve payment for Finance bills as presented. All "aye" on voice vote. Motion carries.

Discuss/Act – County-Wide Credit Card and E-Check processing

MOTION: (Ted Cushing/John Young) to send letter to all departments regarding the endorsement of Credit Card and E-Check processing. All "aye" on voice vote. Motion carries.

9. REVIEW/ACT - LINE ITEM TRANSFERS

MOTION: (John Hoffman/John Young) to approve the line item transfers for Department on Aging. All "aye" on voice vote. Motion carries.

10. ITS – TECHNOLOGY PLAN - NONE

11. DISCUSSION – STRATEGIC PLANNING STATUS REPORT – Scheduled for Monday June 22, 2006.

12. PUBLIC COMMENT - NONE

13. ITEMS FOR NEXT AGENDA

       a. Review/Act – Fund Balance Report – Highway Department – Year End – 6/26/06
       b. Discuss – Heads of Local Round Table
       c. Strategic Planning Status Report – Review Long Range Plans
       d. Update – Human Service Center
       e. Discuss – Oneida County - 2008 Centennial
       f. Review – Act – Draft Letter for Budget Review
       g. Resolution for Line Item Transfers

Discussion took place regarding the 2007 Budget. Also discussed was a thought of preparing a menu of things to implement for the 2008 budget to get ready for the middle of 2007 before the committee gets to the 2008 budget. Langlade County faces rolling layoffs and another county decided that one day a month an employee must take off without pay.

14. ADJOURNMENT

MOTION: (Ted Cushing/John Hoffman) to adjourn the meeting at 10:10 a.m. All "aye" on voice vote. Motion carries.

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 Andrew Smith, Chairman   **Mary Bartelt, Committee Secretary**